

FUND - RAISING POLICY

1. Rationale

- 1.1 Stanground College is a caring community, and as such is involved in fund-raising.
- 1.2 Fund-raising must not conflict with the College's primary purpose of teaching and learning.
- 1.3 Fund-raising can be used as a vehicle to broaden and extend the curriculum provision.
- 1.4 Lesson time missed by staff and students due to fund-raising activities must be minimal, and any GCSE/AS/A2 time caught up as necessary.

2. Objectives

- 2.1 Focus attention on issues where fund-raising can be supportive to the College's operations.
- 2.2 Stanground College to be publicly acknowledged as a community that contributes financially to 'good causes'.

3. Guidelines

- 3.1 The normal frequency of whole college fund-raising events will be twice in any academic year in the autumn or spring terms.
 - One of these will support a pre-designated National or International cause.
 - The other will have a more local focus
 - Timing of these should be at the end of a term or half-term unless a National arrangement dictates otherwise.
 - In unusual circumstances a third occasion may be allocated.
- 3.2 Whole College fund-raising events will be considered by the Headship Team in the previous term or earlier. In the decision process the Headship Team will:-
 - Consult team leaders to ensure awareness of other events at the team leaders meeting.
 - Check the timetable to avoid overload of certain Curriculum Area/Year combinations
 - Inform Governors as appropriate

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3.3 Other proposed fund-raising events that do not require whole college involvement must be discussed with the appropriate Curriculum Manager and Student Support Manager and then a rationale for the activity submitted to the Headship team in the half-term previous to the activity taking place.

3.4 If the activity is agreed to by the Headship Team then the following takes place:-

- Fund-raising occasions are outlined in the College calendar
- Letters to parents go out at least two weeks before.
- If a non-uniform day is involved there will be a minimum contribution of £1 per participating student, collected by tutors.
- The finance office will produce a financial account for each occasion.

3.5 If non-uniform is involved this means

- Non vulgar
- Non offensive
- Non outlandish
- Non suggestive
- Tutors encourage tutees to check their intentions with them before the day if they are unsure.
- Students arriving without uniform and without the minimum contribution are to be dealt with in the same way as any student dressed as such on a normal day.

4. Conclusion

This policy aims to ensure that Stanground College is effectively involved with fund-raising in a balanced way such that the curriculum of the college is enhanced rather than compromised.

Policy written by: Graham Pocock – Assistant Principal
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